

**Draft Minutes of the Parish Council Meeting
Held at the Old School, Englishcombe at 7:30pm Monday 29 July 2019**

Present: Cllrs Brian Huggett (Chair), Teresa King, Matt Hulm and Tim Hancock *Clerk:* Kathryn Manchee

In light of the absence of Cllr Law, the parish council unanimously approved B Huggett be chairman for the meeting.

1 APOLOGIES FOR ABSENCE Cllr Law, Cllr Pow and District Cllr McCabe.

2 Declarations of Interest None

3 Dispensations None.

4 Parishioners Matters

Due to overgrown vegetation cannot read fingerpost by the post box and the disabled sign by Padleigh Grove. Clerk to report to BANES Council.

4.1 Response to Statement of Licensing Policy Consultation. In light of noise problems with temporary events the parish council to respond requesting that parish councils be added to the list of consultees for temporary event notices.

5 Council Meeting 17 June

5.1 Approval of the 17 June Minutes Having been circulated these proposed Cllr Hulm, seconded Cllr King as representing an accurate record of the meeting and were therefore signed by the chair.

5.2 Matters Arising from the 13 May Meeting Japanese Knotweed on Duchy land being dealt with. The Knotweed on highways land to be reported to BANES by the clerk. Outcome of Cllr Law's meetings with highways to be reported on at the next meeting. The clerk has had no further response to the garden waste issue letter.

5.2.1 Consultation with Parishioners re Use of Community Infrastructure Levy Funds Responses

One suggestion received so far which is signs showing entry to Inglesbatch and Nailwell as well as road names around the parish to be erected. However ideas from parishioners not expected until the autumn after the publication of the next edition of the Englishcombe Times.

5.2.2 PROW Clearance Following complaints vegetation on BA11/14 was cut by Cllr Hulm a month ago and he recently removed a tree that was across one of the footpaths. Regarding the other overgrown paths a contractor has been appointed to undertake further clearance work. Cllr Hancock walked the PROWs earlier today to assess the work needed. In Robert's absence Cllr Huggett to talk to the contractor and BANES. How this is actioned next year and/or consideration of withdrawing from the agency agreement with BANES to be put on the agenda for the next meeting.

6 PLANNING

6.1 Results, Correspondence and Consideration

Planning Application REF 18/05584/FUL Grove House Englishcombe Road Englishcombe Conversion of double garage to annex to include kitchen, bathroom, bedroom & installation of dormer windows. Erection of double garage along driveway with pitched roof storage space with roof lights. PENDING DECISION

Planning Application REF 19/00440/FUL Rectory Farm House Rectory Farm Lane Remedial repairs and alterations to the existing cart shed. PENDING DECISION

Planning Application 19/00442/FUL and 19/00443/LBA Rectory Farm House Rectory Farm Lane Remedial repairs to the external opening to the cellar PENDING DECISION

Planning Application REF 19/00444/LBA Rectory Farm House Rectory Farm Lane Remedial repairs to the external envelope of the main house PENDING DECISION

6.2 Report on the Conservation Appraisal Review There has been a delay in the extra planning resource at BANES so the Planning Officers due to take up posts in July will now be in post in September. In the meantime BANES has a student who will be able to assist with logging the positive buildings/buildings of note/additions to the local list - this would be a useful way of formalising what would be part of the appraisal document. It is intended that a hard draft will be ready for the November parish council meeting giving an opportunity of a prior briefing/consultation at the September meeting.

7 FINANCE

7.1 Payments for Approval

Payments to Ratify Parish Council

30 June Standing Order Clerk's Salary June £279.28

30 June Standing Order Sweeper Fee June £225.27

Payments for Approval Parish Council

29 July Cheque No 950 Robert Law's Expenses £12.15

Proposed Cllr Huggett, seconded Cllr Hulm Approved. However as only one signatory present cheque number 950 not signed. This will take place at the September meeting.

7.2 Financial Report The balance of funds as at 29 July is £17,002.17 and without the £3233.11 CIL Funds is £13,769.06. Millstream Wheelwrights funds are £2,030.08. **Forecast Against Budget 2019 2020 1st Quarter (before any PROW expenditure)** Total payments to be forecast down £41 at year end compared to budget and total receipts forecast to be up £107 at year end as compared to budget. Overall this means that the council is forecast to make a small deficit of £203. The budget forecast a small deficit of £351. A breakdown of the key variances has been circulated prior to this meeting.

7.3 Consideration of £200 Grant Request from the Rural Transport Group In light of Cllr Law's absence as he is involved in this work it was agreed to defer this to the September meeting.

8 HIGHWAYS, RIGHTS OF WAY & ALLIED MATTERS

8.1 Highway Issues Clerk to clarify with BANES exactly where Englishcombe Road becomes Padleigh Hill. Cllr Hancock met by chance the new highways inspector when he was working in Englishcombe. The inspector doesn't have enough resources so it was agreed that on his return Cllr Law should meet with the inspector, his manager and one of our district councillors to resolve this issue.

8.2 Amendment of Route on Definitive Map of BA11/15 Footpath

The definitive plan shows footpath BA11/15 which runs between Washpool and the junction with BA11/14 at the ford. The footpath is shown as running to the south of Padleigh Brook whereas on the ground it runs to the north of Padleigh Brook. There would seem to be little doubt that this section of footpath BA11/15 has always been north of Padleigh Brook both on the ground and on previous plans. Cllr Huggett to progress this with BANES.

9 Millstream and Wheelwrights Workshop and Orchard Committee Report An informal meeting was held where no decisions could be taken. Under the Terms of Reference the sub committee must abide by the parish council's standing orders and financial regulations. Therefore a formal meeting will be set up and publicised in accordance with the sub committee's terms of reference before the next parish council meeting.

10 Parish Newsletter and Website The deadline for the next issue of the newsletter is August 8. The website is now fully transferred to the parish council with the hosting and domain name renewal fees due soon.

11 District Councillor's Report As they were absent nothing to report.

12 Reports by Clerk/Councillors/Chairman Cllr Hancock reported on the success of both the Life Project Cream Tea and the village weekend

13 CORRESPONDENCE None

Meeting closed at 8.50 pm. Next scheduled meeting is Monday 23 September 7.30 pm The Old School. However there may be a need for a planning meeting on Monday August 19.